

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
June 27, 2023 6:00 pm
Council Chambers

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
 - 1. Council Committee Meeting Minutes
 - June 13, 2023
 - 2. Council Meeting Minutes
 - June 13, 2023
- D. UNFINISHED BUSINESS
- E. BUSINESS ARISING FROM THE MINUTES
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Tony Bruder – Division 1
 - ASB Meeting April 19, 2023
 - 2. Reeve Rick Lemire – Division 2
 - 3. Councillor Dave Cox– Division 3
 - 4. Councillor Harold Hollingshead - Division 4
 - 5. Councillor John MacGarva – Division 5
 - Crowsnest Pincher Creek Landfill Association May 24, 2023
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Report from Public Works dated June 22, 2023
 - Public Works Call Log
 - b) Clean Energy Improvement Program (CEIP) Application Funding Contribution
 - Report from Municipal Energy Project Lead, dated June 20, 2023
 - c) Public Works Department 10 Year Strategic Master Plan
 - Report from Public Works, dated June 20, 2023
 - d) Boat Club Road Rehabilitation Capital Project
 - Report from Public Works, dated June 21, 2023
 - e) Station Street Rehabilitation Project – Hamlet of Pincher Station
 - Report from Public Works, dated June 21, 2023
 - 2. Finance
 - 3. Planning and Community Services
 - 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated June 22, 2023
 - b) Cancellation of Summer Meetings
 - Report from Administration, dated June 20, 2023
- H. CORRESPONDENCE
 - 1. For Action
 - a) Oldman Watershed Council
 - 2023 AGM June 29, 2023
 - b) West Lake Energy Celebrates Stampede
 - July 6, 2023
 - c) 2023 Minister's Awards for Municipal & Public Library Excellence - Deadline Extension
 - d) Council Members Attendance at Matthew Halton Alumni Celebration

2. For Information

- a) Watercraft Inspection Station Letter of Support
 - Letter from Municipality of Crowsnest Pass
- b) Announcement of Minister
 - Alberta Municipal Affairs
- c) Wild Sheep and Movi Awareness
 - Email from Wild Sheep Foundation of Alberta

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Draft Letter to Municipality of Crowsnest Pass – FOIP Sec 21
- b) Land Acquisition – FOIP Sec 21

K. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, June 13, 2023 2:00 pm
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Harold Hollingshead.

Staff: CAO Roland Milligan, Public Works Manager Patrick Gauvreau and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 2:06 pm.

1. Approval of Agenda

Councillor Tony Bruder

Moved that the agenda for the June 13, 2023 Committee meeting be amended to include:

Closed Session:

- d) Pincher Creek Emergency Services Commission – FOIP Sec. 24.1.b.i
- e) CUPE Negotiations – FOIP Sec. 24.1.b.i

AND THAT, the agenda be approved as amended.

Carried

2. Delegations

3. Closed Session

Councillor Harold Hollingshead

Moved that Council move into closed session to discuss the following, the time being 2:38 pm.

- a) Policy C-CO-001 – FOIP Sec. 23.1.a
- b) Restricted vs Unrestricted Surplus Accounts – FOIP Sec. 24.1.a
- c) Draft 2023 Schedule A to C-PW-009 – FOIP Sec. 24.1.a
- d) Pincher Creek Emergency Services Commission – FOIP Sec. 24.1.b.i
- e) CUPE Negotiations – FOIP Sec. 24.1.b.i

Councillor Tony Bruder

Moved that Council move out of closed session, the time being 5:01 pm.

Carried

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, JUNE 13, 2023

4. Discussion on Scholarships

Scholarship discussion will be added to the next Joint Council meeting to work out a way the Town and MD can start the process of providing scholarships for local high school students.

5. Round Table

5. Adjournment

Councillor Tony Bruder

Moved that the Committee Meeting adjourn, the time being 5:27 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JUNE 13, 2023

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, June 13, 2023 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Harold Hollingshead.

STAFF CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Development Officer Laura McKinnon, Municipal Energy Project Lead Tristan Walker, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Harold Hollingshead 23/221

Moved that the Council Agenda for June 13, 2023 be amended to include:

- Municipal G4h) Letter to Town of Pincher Creek – PCESC
- Action H1f) Community Open House Pincher Creek Climate Risk Assessment and Adaption Plan

AND THAT the agenda be approved as amended.

Carried

MOMENT OF SILENCE – GERALD LEWIS

Reeve Lemire held a moment of silence for the loss of community member Gerald Lewis, as one of the founders to create Heritage Acres, he tragically passed away on June 8, 2023. Council will send a sympathy card to the family acknowledging this great loss.

B. DELEGATIONS

C. MINUTES

1. Committee Meeting Minutes – May 23, 2023

Councillor John MacGarva 23/222

Moved that the Committee Meeting Minutes of May 23, 2023 be approved as presented.

Carried

2. Council Meeting Minutes – May 23, 2023

Councillor Tony Bruder 23/223

Moved that the Council Meeting Minutes of May 23, 2023 be approved as presented.

Carried

D. UNFINISHED BUSINESS

a) Bylaw 1347-23 (Clean Energy Improvement Program)

Council questioned the Clean Energy Improvement Program with Municipal Energy Project Lead, Tristan Walker, to clarify some concerns they had related to implementing this program. Questions such as transmission line capacity, tie in with mortgages, solar farm capacity, and consultation with FORTIS.

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Councillor Dave Cox 23/224

Moved that Council give Bylaw 1347-23, being the Bylaw to authorize the MD of Pincher Creek establish a Clean Energy Improvement Program, second reading.

Carried

Councillor Tony Bruder 23/225

Moved that Council give Bylaw 1347-23, being the Bylaw to authorize the MD of Pincher Creek establish a Clean Energy Improvement Program, third reading.

Carried

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - ORRSC AGM
 - *Note - Waterton Biosphere AGM June 22, 2023 at 7:00pm
2. Reeve Rick Lemire – Division 2
 - Re Use Fair
 - PCESC
 - MD of Smokey River
 - Alberta SouthWest
3. Councillor Dave Cox – Division 3
 - PCREMO
 - Beaver Mines Community Associations
 - Re Use Fair
4. Councillor Harold Hollingshead - Division 4
 - Alberta SouthWest
 - Pincher Creek Foundation
5. Councillor John MacGarva – Division 5
 - Crowsnest Pincher Creek Landfill
 - Joint Health and Safety Meeting
 - PCREMO
 - MD of Smokey River
 - Lundbreck Citizens Council
 - Planning and Subdivision Meeting
 - Public Works Safety Meeting
 - Alberta SouthWest
 - Highway 3 Twinning Association

Councillor Dave Cox 23/226

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations
 - a) Operations Report

Councillor John MacGarva 23/227

Moved that Council receive the Operations report, which includes the call log, for the period May 18th to June 7th, 2023 as information.

Carried

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Public Works Manager was directed to investigate the process to remove current guards on fire hydrants, while still maintaining visibility and safety.

b) Corporate Policy C-PW-009 Dust Control

Councillor Dave Cox 23/228

Moved that Council approve Schedule A for Corporate Policy C-PW-009 Dust Control, as presented at the meeting on June 13, 2023.

Carried

c) Plow/Gravel Truck Repair Estimate

Councillor Tony Bruder 23/229

Moved that Council table the discussion on Plow/Gravel Truck Repair Estimate pending the Public Works Managers draft Public Works Master Plan.

Carried

Public Works Manager Patrick Gauvreau left the meeting at this time, the time being 7:06 pm.

d) QUEST Canada Net-Zero Community Accelerator Program

Councillor Harold Hollingshead 23/230

Moved that Council provide approval to move forward with the Net-Zero Communities Accelerator program with QUEST Canada at a cost of \$4,000 in the 2024 budget.

Carried

Administration was directed to have QUEST Canada attend a future Council meeting to discuss the Net-Zero Communities Accelerator program.

2. Finance

Municipal Energy Project Lead, Tristen Walker, left the meeting at this time, the time being 7:24 pm.

3. Development and Community Services

a) Southern Alberta Land Trust Society (SALTS) Conservation Easement – Blum SW 16-4-28 W4 & SE 17-4-28 W4 & Lot 1, Block 2, Plan 0810973 & Lot 1, Block 1, Plan 0810973

Councillor Tony Bruder 23/231

Moved that Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society (SALTS) Conservation Easement – Blum SW 16-4-28 W4 & SE 17-4-28 W4 & Lot 1, Block 2, Plan 0810973 & Lot 1, Block 1, Plan 0810973;

AND THAT Council waive the 60-day notice period prior to registration for the Conservation Easement.

Carried

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b) Draft Letter to Evolgen - Re Sunrise Solar Project

Councillor Dave Cox 23/232

Moved that Council approve a joint letter of opposition with the Town of Pincher Creek to Evolgen regarding the Sunrise Solar Project.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Dave Cox 23/233

Moved that Council receive for information, the Chief Administrative Officer's report for the period of May 18th, 2023 to June 8th, 2023.

Carried

b) Corporate Policy C-AES-005 Weed Control Act and Agricultural Pest Act Appeal Committee

Councillor Dave Cox 23/234

Moved that Council approve policy C-AES-005 Weed Control Act and Agricultural Pest Act Appeal Committee.

Carried

c) Corporate Policy C-AES-007 Soil Conservation Act Appeal Committee

Councillor John MacGarva 23/235

Moved that Council approve policy C-AES-007 Soil Conservation Act Appeal Committee.

Carried

d) Corporate Policy C-CO-005 Municipal Boards, Committees and Appointments

Councillor John MacGarva 23/236

Moved that Council approve policy C-CO-005 Municipal Boards, Committees and Appointments.

Carried

e) Appointment of Members to Soil Conservation Act Appeal Committee

Councillor Dave Cox 23/237

Moved that as per policy C-AES-007 Soil Conservation Act Appeal Committee, the following Council members be appointed to that committee:

- Reeve Rick Lemire
- Councillor Dave Cox
- Councillor John MacGarva

Carried

f) Appointment of Members to Weed Control & Agricultural Act Appeal Committee

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Councillor Harold Hollingshead 23/238

Moved that as per the Policy C-AES-005 the following be appointed to the Weed Control Act & Agricultural Pest Act Appeal Committee;

- Kelly Cooley
- Tony Naumczyk
- Kent Zelke

Carried

g) Appointment of Members to Committee – ALUS

Councillor Harold Hollingshead 23/239

Moved that the Alternative Land Use System Partnership Advisory Committee (ALUS PAC) be added as a Committee of Council (Policy C-CO-005 Municipal Boards, Committee and Appointments);

AND THAT at the Annual Organizational Meeting One Councillor and 3 Members at Large be appointed to the ALUS PAC;

AND FINALLY THAT Council appoint Councillor Tony Bruder, and Members at Large Dixon Hammond, Denis Lastuka and Mark Zoratti, as members of the ALUS PAC for the remainder of the term in 2023.

Carried

h) Letter to Town of Pincher Creek – PCECSC

Councillor Tony Bruder 23/240

Moved that administration be directed to send a letter to the Town of Pincher Creek regarding the Pincher Creek Emergency Services Commission (PCECSC) Partnership as discussed.

Carried

H. CORRESPONDENCE

1. For Action

a) Chief Mountain Gas Coop 50th Anniversary Celebration - Celebration August 19, 2023

Councillor Tony Bruder 23/241

Moved to receive the Chief Mountain Gas Coop 50th Anniversary Celebration as information.

Carried

b) Pincher Creek Rodeo Parade - Invitation for August 19, 2023

Councillor Dave Cox 23/242

Moved that Council participate in the Pincher Creek Rodeo Parade for August 19, 2023, and that administration be decorated to provide a float, and driver, for this event.

Carried

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- c) Riplinger Wind Power Project Stakeholder Engagement Session - Session June 22, 2023

Councillor John MacGarva 23/243

Moved to receive the Riplinger Wind Power Project Stakeholder Engagement Session - Session June 22, 2023, as information.

Carried

- d) National Indigenous Peoples Day - Invitation for Celebration on June 21, 2023

Councillor Harold Hollingshead 23/244

Moved that Council be authorized to attend the Family and Community Support Services National Indigenous Peoples Day - Celebration on June 21, 2023.

Carried

- e) Pincher Creek Curling Club CFEP Grant

Councillor John MacGarva 23/245

Moved that Council authorize a letter of support for the Pincher Creek Curling Club towards their application for CFEP stating that the MD of Pincher Creek supports the application and project;

AND THAT the MD will provide an in kind donation of aggregate and delivery, up to a maximum of \$25,000.

Carried

2. For Information

- a) McLaughlin Wind Project - Update from CAPSTONE Infrastructure May 2023

Councillor Tony Bruder 23/246

Moved that the McLaughlin Wind Project - Update from CAPSTONE Infrastructure May 2023, be received as information.

Carried

K. NEW BUSINESS

L. CLOSED SESSION

Councillor Harold Hollingshead 23/247

Moved that Council move into closed session to discuss the following, the time being 8:19 pm:

- a) ICF Recreation Agreement – FOIP Sec. 24.1.b
 b) Road Closure Purchase Request – FOIP Sec. 16.1.ii

Councillor John MacGarva 23/248

Moved that Council move out of closed session, the time being 8:10 pm.

Carried

Minutes
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 June 13, 2023

a) ICF Recreation Agreement

Councillor John MacGarva 23/249

Moved that administration be directed to work with administration for the Town of Pincher Creek to work jointly on an amending ICF Recreation Agreement.

Carried

b) Road Closure Purchase Request (Shift Real Estate)

Councillor Tony Bruder 23/250

Moved that Council approve the applicants request to close and purchase the undeveloped roadway west of Lot 6 and Lot 7, Plan 6507GX, along with the alleys between Lots 4-10, Plan 6507GX and South of Lots 4-6, Plan 6507GX, with the stipulation that the applicants consolidate the parcel to one lot,

AND THAT applicants (Shift Real Estate) will be responsible for all costs associated with the closure and consolidation of the roadway and alleys into the parcel.

Carried

M. ADJOURNMENT

Councillor Harold Hollingshead 23/251

Moved that Council adjourn the meeting, the time being 8:31 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
April 19, 2023 – MD Council Chambers

Present: Chair Frank Welsch, Vice Chair Martin Puch, Councillors Tony Bruder as well as member Members Anna Welsch.

Also Present: CAO Roland Milligan, Agricultural Fieldman Shane Poulson, and Executive Assistant Jessica McClelland.

Absent: Councillor Harold Hollingshead and Member David Robbins.

Chair Frank Welsch opened the meeting at 1:30 pm.

A. ADOPTION OF AGENDA

Martin Puch 23/014

Moved that agenda for April 19, 2023 be amended to include Field Visit,

AND THAT the agenda be approved as amended.

Carried

B. DELEGATION

Kelly Cooley attended the meeting at this time.

Vice Chair Martin Puch arrived at the meeting at this time, the time being 1:54 pm.

ALUS Updates:

- Has ALUS proposals / potential for contracts from three producer operations that PAC will deliberate soon; hopefully the PAC can meet prior to the end of April, but for sure in the first part of May before seeding really gets going.
- Attended Crown Managers Partnership Forum in Browning, Montana in February. This was a chance to meet with several area potential partners for our ALUS Pincher Creek program, including both Alberta Environment and Parks Canada officials as well as the Piikani and Kainai Nations.
- ALUS application to the GOA Rangeland Sustainability Program was not approved, though they complimented our submission and recommended they reapply in the next cycle.
- Pincher Creek Watershed Group is back at the table together - ALUS may assist them in doing some follow up riparian health assessments through Cows & Fish, but that has not been formalized yet.
- The proposals for wind and solar farms near Pincher Creek and near Waterton Lakes National Park has generated a lot of discussion in the farm community.
- ALUS allocations and final payments for 2022 through ALUS Western Hub and Meghan from the MD. Also received the ALUS MOU for 2023, Kelly will be working through that process with Meghan and Roland and the ALUS PC PAC right

away. Applying for funding from the Land Stewardship Centre's Watershed Stewardship Grant Program

- Red Deer April 26th to visit with ALUS Red Deer and hear about their updated riparian health assessments (before & after) on around 50 projects. ALUS RD is the leading program in Alberta.
- A reminder to direct producers with interest to our website - ALUS PC Community Profile Website at alus.ca/alus-community/alus-pincher-creek ; they should review alus.ca/faq first

South West Invasive Managers (SWIM) Updates:

- Most of SWIM related work over the past few months has been helping the group plan workshop in Fort Macleod. At last report we had 70 registrants from across Southwest Alberta from the public, private, and non-profit sectors. The theme for this year's workshop is Invasive Species Prevention.
- Intending to host workshops each spring, with 2024's on Early Detection Rapid Response (EDRR), 2025 featuring Integrated Control Strategies, and 2026 on Reclamation & Restoration.
- Another season approaches where SWIM will be hosting weekly cooperative control events in all the SWIM partner communities, sharing the resources of our seasonal crews to tackle tough weed sites.
- Working with Roddy Watt from Waterton Lakes National Park to develop a backpack sprayer calibration clinic for SWIM area landowners. Location and time to be announced.
- Shane asked Kelly to develop an area landowners Weed Walk (mostly identification and control tips) where he would lead a group of producers through different weed species and their characteristics.
- Took in a Ventenata webinar hosted by NAISMA and specifically our friend Dr. Jane Mangolct in Montana. Another invasive winter annual grass to watch for.

Kelly Cooley left the meeting at this time, the time being 2:50 pm.

C. MINUTES

Anna Welsch

23/015

Moved that the minutes of February 1, 2023 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. 2023 AES DEPARTMENT REPORT

Councillor Tony Bruder

23/016

Moved to accept for information the departmental reports from the Agricultural Fieldman for March and April 2023.

Carried

G. CORRESPONDENCE

1. For Action

- a) Pre-registration Invoice for hosting 2024 ASB Provincial Conference in Lethbridge

Anna Welsch 23/017

Moved that the ASB make recommendation to Council to approve the Pre-registration Invoice for hosting 2024 ASB Provincial Conference in Lethbridge in the amount of \$1500.00.

Carried

- b) Funding request from Foothills Forage and Grazing

Councillor Tony Bruder 23/018

Moved that the ASB make recommendation to Council to approve a \$5000 contribution to the Foothills Forage and Grazing Association with the stipulation that \$2000 is for their core funding with up to an additional \$3000 for individual events, for the 2023 year.

Carried

- c) South West Invasive Managers Workshop Registration - April 20, 2023

Councillor Tony Bruder 23/019

Moved that the ASB make recommendation to Council to approve a \$500 contribution to Waterton Biosphere to go towards the South West Invasive Managers (SWIM) Program.

Carried

- d) Working with Beavers Symposium - July 13 & 14, 2023

Martin Puch 23/020

Moved to accept the Working with Beavers Symposium on July 13 & 14, 2023 be received as information and that the information be shared on social media.

Carried

2. For Information

- a) Moisture Situation Update

Anna Welsch 23/021

Moved that the Moisture Situation Update as of March 30th be received as information, along with the following:

- Map 1 30 day Temperatures
- Map 2 Cold Season Precipitation Relative to Normal
- Map 3 Cold Season Precipitation Accumulations
- Map 4 Snowpack Relative to Normal
- Map 5 Snowpack Water Equivalent

Carried

b) Highly Pathogenic Avian Influenza (HPAI)

Councillor Tony Bruder

23/022

Moved that the letter from Chief Provincial Veterinarian regarding Highly Pathogenic Avian Influenza (HPAI) be received as information, and shared on social media.

Carried

c) 2022 Provincial Plant Pathology Survey report

Anna Welsch

23/023

Moved that the 2022 Provincial Plant Pathology Survey report be received as information.

Carried

d) Agricultural Service Board Program Team Field Visit

The board directed for the Agricultural Service Board Program Team Field Visit be scheduled for the ASB meeting on June 7, 2023 or in early July.

H. NEW BUSINESS

I. CLOSED SESSION

J. NEXT MEETING – **June 7, 2023**

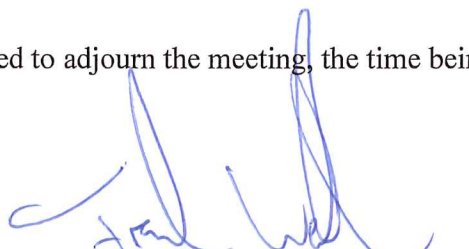
K. ADJOURNMENT


Martin Puch

23/024

Moved to adjourn the meeting, the time being 3:48 pm.

Carried



ASB Chairperson

ASB Secretary

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
May 24, 2023**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:00 am
Wednesday May 24, 2023, at the Cowley Community Hall.

- Present:
- John MacGarva, Municipal District of Pincher Creek #9
 - Dean Ward, Municipality of Crowsnest Pass
 - Dave Filipuzzi, Municipality of Crowsnest Pass
 - Doreen Glavin, Municipality of Crowsnest Pass
 - Mark Barber, Town of Pincher Creek
 - Dave Slingerland, Village of Cowley
 - Dean Bennett, Landfill Manager
 - Chelsie Antoniuk, Landfill Administrator

AGENDA

Mark Barber

Moved the agenda be adopted as presented

Carried. 05.24.23-2171

MINUTES

Dave Filipuzzi

Moved the minutes of April 19, 2023, be adopted as circulated.

Carried. 05.24.23-2172

MANAGER’S REPORT

- MSW has become more steady, we were off to a slow start to the year, but things have really picked up this month. I have decided to make our work face shorter from 15m to 12m, this will keep the open area of the garbage smaller and will help with wind conditions.
- The New Tana packer is doing great. We are making less passes with better compaction and that means less fuel.
- The new Carlson GPS system is installed and running. When we have enough data, we will start tracking its activity.
- The Industrial Cell is still up and down, however its still on budget.
- We have been working in the new Industrial cell removing dirt and clay and stockpiling it close by. This will help cut our costs as the contractor begins June 1st.
- We hired a mechanic/recycle attendant, he is a certified heavy-duty mechanic and has been a real asset in these last 3 weeks, we are catching up on several repairs and maintenance we were unable to get to. He has spent 99% of his time in the shop so far and I don’t see that changing for some time.
- We sent out 2 loads of cardboard recently, it’s a bad time as cardboard is at an all-time low right now, but we do not have the facility to store for long periods of time to ride the lows out. I have talked to

other recyclers, and they are renting space, but this to I believe could end up back firing if prices don't come back.

- We have been having some belligerent people coming through the Eco center this last month, so I contacted the M.D. and we did a walk-through last week to see where we could improve on educating the public as that seems to be where most of the issue is.
- Recycling in the CNP continues to be an issue with the Coleman bin being the worst for garbage piling.
- The Recycling center is back up and running at an efficient level, instead of hiring another full-time employee I have taken our 1 Eco center employee who only works 2 days a week and gave him full time working 2 days at the Eco center and Tuesdays and Fridays at the Recycle center giving us 2 people coverage 4 out of 6 days and it seems to be working.
- We are still looking for a replacement articulating truck, the shortage has been going on for over 2 years now.
- Our cement pile has been crushed and we now have 3 big stockpiles of different sizes of gravel, this will cut costs for quite a few years on buying gravel for the roads.

Dave Slingerland

Moved the Manager's report be adopted as presented.

Carried. 05.24.23-2173

FINANCIAL REPORT

Administration provided the Income Statement/Balance Sheet and Budget to April 30, 2023

Dave Filipuzzi Moved the financial reports be accepted as information.

Carried. 05.24.23 2174

DONATION REQUEST FROM BELLECREST COMMUNITY ASSOCIATION

A Donation request from Bellecrest Community Association for the Bellecrest community to improve the quality of life for residents.

Mark Barber Moved \$500.00 be donated to Bellecrest Community.

Carried. 05.24.23-2175

DONATION REQUEST FROM CROWNEST CONSERVATION SOCIETY

A Donation request from Crowsnest Conservation society for installing signs along the community trails.

Mark Barber Moved \$500.00 be donated to Crowsnest Conservation Society.

Carried. 05.24.23-2176

SCHOLARSHIP REQUEST FROM AINSLEY HARRIOTT (LIVINGSTONE SCHOOL)

A scholarship request was presented from Ainsley Harriott who will be pursuing an educational program called SHAD, SHAD is a program that focuses on the study of STEAM (Science, Technology, Engineering, Arts and Mathematics)

Dave Filipuzzi

Moved that \$1000.00 be awarded to Ainsley Harriott

Carried. 05.24.23-2177

CLOSED IN CAMERA SESSIONS WAS CALLED BY THE LANDFILL MANGER

Time In	9:30 AM	Moved by Mark Barber	Carried. 05.24.23-2178
Time Out	10:07 AM	Moved by Mark Barber	Carried. 05.24.23-2179

Correspondence:

Thank you card from Kayden Olsen

NEXT MEETING DATES 9:00 AM

June 21, 2023
July 19, 2023
August 16, 2023
September 20, 2023
October 18, 2023
November 15, 2023
December 20, 2023

ADJOURNMENT

John MacGarva Moved the meeting adjourn at 10:05 am Carried. 05.24.23-2180


CHAIRMAN


ADMINISTRATION



OPERATIONS REPORT

Current Public Works Activity

- Marking dust Control and getting ready for Dust Control.
- Gravel Crew is in Div#1
- Cold Mix Repairs including larger areas in Gladstone.
- Mowing in Lundbreck.
- Rough cut mowing at lagoon's & water stations & cemetery.
- Guardrail repairs performed
- Spot graveling in Maycroft and Sepeta road.
- Install Cattle Guard at Pincher Colony Road.
- Whipper snipping yard and general clean up .
- Bridge washing in various locations.
- Move equipment to staging area for start of dust control.
- Pounding posts for permanent snow fence various locations.
- Prep area at sand shed to move damaged culverts to sand shed, moved and secured.
- Clean up dump material at Lundbreck lagoons.
- South fork bridge washing and cleaning out guard rails.
- Move dozer to Vantall pit to continue pit reclamation.
- Average 7 graders grading.

Current Water Operations Activity

- Cowley water plant contravention issued April 17th after one of two raw water pumps went down. Other pump has been giving fault issues. Emergency pull of pump complete April 18th, emergency parts repair authorized. Stock motor sourced, reinstallation authorized for April 21st and successfully complete.
 - Working on a revised solution for 2nd pump. 2nd pump issues have gotten worse, emergency pull complete May 29th. Working to schedule pump re-install, not yet installed. **Anticipate reinstall week of Council meeting**
- Lundbreck Lagoon Aerators re-installed Apr. 17th
- Beaver Mines Lot Servicing Utility Services Guidelines released May 30th, 2023. A few pre-qualification applications have been received. Anticipate opening application process for residents **before Council meeting**
- **PC Standpipe coin acceptor sent for warranty replacement. BM coin acceptor moved to PC for time being. Spare ordered for coin acceptor.**

Energy Projects Update

MD Estimated Annual Energy Savings: \$19,978

MD Achieved Annual Savings*: \$26,287

MD Funding Secured (Total): \$178,098

*Based on utility bill review adjusted cost savings and the ICF agreement framework. This number is expected to rise as projects completed within the last year haven't seen a full year of savings.

- **General Updates**

- Developed applications to Green and Inclusive Communities grant, submitted Feb 28, 2023.
 - 80% of costs for Arena and Multipurpose Facility upgrades
 - 60% of costs for construction of the new Recreation and Event center to net zero standards
- Community Building Retrofit grant pre-application submitted for 25% of Arena upgrades March 3, 2023
 - Approval has been granted to submit full application June 12, 2023. A feasibility study is required to prove the Energy Conservation Measures not identified in the original Energy Audit. This is being developed internally
- Furnace replacement in PW building and Airport targeted for spring 2023
 - RFQ released March 7, 2023, quotes due March 24, 2023
 - Received proposals
 - 4 bidders for PW **(\$4,060-\$5,407) Budget: \$4,999**
 - 5 bidders for airport **(\$8,670-\$13,435) Budget: \$11,000**
 - Preferred contractors have been identified, awaiting news on grant funding streams prior to any award
 - Funding delayed until late 2023/early 2024
 - Requested heat pump quotes to conduct economic and technical feasibility
 - Award and installation scheduled for June 2023
- Began development of asset management strategy for energy equipment
- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility scheduled to be installed July 2023
- Lebel window retrofit
 - Project budget reduced from \$100,000 to \$87,500
 - Expected grant funding confirmation and project kickoff June 2023
- Year 2 report complete and submitted to the Municipal Climate Change Action Center (MCCAC) as part of the final deliverables for the Program
- Grant received from Lethbridge Community Foundation for \$5,000 to install offgrid equipment and remove the electrical service at the Lundbreck Welcome Sign. Project RFQ scheduled to be released in June 2023 with final implementation July 2023
 - Met with Lundbreck Citizens Society June 5 to develop project plan
 - RFQ developed and under review June 20, 2023
 - Final scheduling pending the completion of the pathway
- Investigating innovative projects for funding streams in 2024
 - Ground source heat pump effectiveness for Administration building
 - Site visit complete with Smart Energy June 14, 2023
- QUEST program kickoff meeting June 20, 2023. Requested presentation to Council at July or August meeting
- Building presentation on Renewable Energy and Electric Vehicles for Council
- Lebel Solar project
 - To include a solar array and display inside to teach residents about the outputs of solar and the process for developing it
 - \$10,000 received from Lethbridge Community Foundation
 - \$7,000 USD from Enel North America has been committed
 - Going to Town Council for acceptance June 26
 - Community engagement on mounting process underway

- **EV Chargers**

- Design complete for MD admin building, MD PW shop, and CMR Oct, 2022
 - Funding from Enel Green Power received in the amount of \$20,000 USD
 - Grant for remaining funds from SouthGrow secured November 30, 2022.
 - Castle install delayed until spring due to higher excavation costs during the Winter
 - PW Charger installed January 10, 2023
 - Charger installs completed March 16, 2023. Signs installed March 30, 2023
 - Charging available at MD administration building
 - Splash Park network issues being resolved for public access to charging
 - Requested installation the week of May 2023 pending Castle sign off
 - Castle Mountain Chargers installed and commissioned June 1, 2023
 - PW no longer has capacity to complete concrete finishing at Administration Chargers
 - Contractor has been engaged, scheduled for August 2023
 - Funding closeout pushed back until concrete finishing has been completed
- **Eco-centre Solar Installation**
 - Awarded to Riteline for 2.4 kW array
 - Microgeneration application complete Sept 28, 2022, neighbouring properties notified as per regulations Sept 6, 2022. No comments received back
 - Install completed November 18, 2022
 - Scheduled to begin generating power Dec. 16, 2022. Delayed due to permitting error.
 - Permitting issues resolved, electrification pending final electrical inspection and Fortis meter revision
 - Awaiting inspection
 - Riteline submitting line drawing and requesting inspection the week of June 5, 2023
 - Inspection has been requested, awaiting report to submit to Fortis for activation
- **Climate Resiliency and Adaptation Plan**
 - \$160,000 funding approved from MCCAC
 - \$140,000 towards the contracted study
 - \$20,000 towards staff wages, training, and community event
 - Kickoff Oct 3, 2022
 - Team: Tristan Walker, David Desabrais, Brett Wuth, and Andrea Hlady
 - Data acquisition started Oct 13, 2022, community showcase complete Nov 8, 2022
 - Survey closed December 23, 2022. Finalized with over 420 responses
 - Risk assessment meeting completed with MD and Town staff for March 1, 2023
 - Presented results to MD and Town Council for comment March 27, 28, 2023. Open house for public comment April 13th, 2023. Roundtable discussion with Piikani Nation scheduled for April 11, 2023.
 - Received Final Risk Assessment report March 29, 2023
 - Open House held on April 13th with approximately 40 attendees
 - Climate resilience planning sessions scheduled for the week of May 29, 2023 to develop adaptation measures
 - Preliminary cost of inaction report has been developed to support adaptation measures
 - Adaptation planning sessions conducted May 30/31
 - Open house to present adaptation plan tentatively scheduled for June 28, 2023
 - Project closeout Scheduled for June 30, 2023
- **Clean Energy Improvement Program**
 - Bylaw passed Oct 11, 2022

- In discussion with FCM to determine funding
 - FCM has indicated substantial funding has been allocated to Alberta
 - Partnership with Town increases likelihood of success
 - Targeted program development start date Jan 15, 2023
 - Kickoff meeting scheduled for January 25, 2023
 - Targeted program launch date Q2 2024 based on updated funding timelines received from Alberta Municipalities and request from Finance Depts.
 - Market study underway to be submitted first week of March 2023
 - Study completed March 6th pending staff cost estimates from Finance department and final inputs from Alberta Municipalities
 - Review with Alberta Municipalities Scheduled for March 14, 2023
 - Submitted first draft March 14, 2023. Revised draft scheduled for March 28, 2023.
 - Pre-application submitted to Federation of Canadian Municipalities April 4, 2023
 - Bylaw rescinded and resubmitted to Council for first reading to follow MGA requirements April 11th, 2023
 - Public hearing set for May 23, 2023
 - Pre-application of grant to the Federation of Canadian Municipalities has been approved. Starting work on full application. Expected submission July 2023.
 - Developing full application with Alberta Municipalities
 - Bylaw scheduled for second and third reading at Town on June 26, MD on June 13
 - Public survey active to support program development ideas
 - Application completed and will be submitted end of June
- **Ford Lightning**
 - Posted to Alberta Purchasing Connection January 11, 2023. Pricing received. Working through path forward to see if local dealership can provide
 - Order bank from Ford not yet open for the XLT
 - Dealers indicate they are only being allotted Lariat and Platinum models
 - Tender received from Marlborough Ford with estimated ETA of September 2023
 - Funding final deadline requires receipt of Vehicle by Feb 2024
 - Funders are aware of the manufacturing hold up and are working on extension provisions
 - Awarded to only bidder Marlborough Ford **\$80,371.25** (Budget \$85,000)
 - Truck on order Feb 27, 2023, April update states a VIN has been created and truck is scheduled to arrive July/August 2023
 - **Solar Installation**
 - New energy retailer contacted to determine best strategy for installation
 - Begin development of RFP January 16, 2023
 - Target release of RFP February 2023 in preparation for any grant streams
 - Investigating site options
 - Energy retailer recently changed hands and has minimal experience with aggregated generation
 - Possible grant roll-out in Q2 of 2023
 - Nav Canada requires glare study and Aeronautical Assessment Form
 - RFP closed March 31, 2023
 - 5 proposals received
 - Preferred contractors selected, awaiting funding streams before awarding

- Discussion underway with NavCanada about specific requirements for ensuring glare mitigation
 - A stamped Engineering report on the glare characterises of the selected panels has been provided
 - Transport Canada has reviewed the glare report and declared it sufficient
- Project Award pending funding release
- Funding anticipated July 2023
- Contractor has indicated August 1st latest launch date to complete project before Winter
- Beginning microgeneration and Transport Canada application process in preparation for grant launch

Capital Projects Update - Bridges

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Total approved 2022 budget: **\$434,000**, Anticipated Actual: **\$344,000**
 - Approved 2023 budget: \$25,000
 - Construction awarded to 2nd lowest bidder
 - East Butte: **\$306,011 (Eng. Est./Don Boyce \$309,044)**
 - Conditional Construction completion certificate issued Dec.16th, 2022. Additional cleanup and deficiency work required to be complete by April 15, 2023. 10% holdback (\$22,000) cannot be released until complete
 - Additional extension granted due to unfavourable work conditions. Deficiencies addressed, completion certificate issued May 24th, 2023

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$52,162.00** (Budget: \$53,000.00)
 - Tender awarded for construction in 2023
 - Volker Stevin at **\$367,000** (Estimate: \$475,700)
 - 4 bidders up to \$1.098M
 - Awarded bidder \$124,000 lower than cancelled Tender May, 2022
 - Tender cancelled for construction in 2022
 - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
 - The Historical Resources Application for this project has been approved.
 - Land is purchased and agreements are signed. Title registration may take a few months
 - STIP Application submitted, not awarded with STIP letter
 - Tender released April 27th, 2023. Closed May 11th, awarded to low bidder
 - Anticipated completion by Sep. 30th, 2023

- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$45,015 (Budget \$46,000)**
 - Tender awarded for construction in 2022
 - Volker Stevin at **\$267,700 (Budget \$280,500)**
 - Final construction inspection completed March 7th, 2023. Project complete excluding minor deficiencies and level 2 bridge inspection. Anticipate full closeout by **Council meeting**

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
 - Sure-Seal beginning document submission. Review of site conditions complete, TAS & eco-plan drafts received. Pre-construction meeting complete October 26th, 2022.

- Revised construction schedule received, contractor plans to break over Winter and remobilize in early May to install abutments and remove existing bridge. Contractual completion is end of June, 2023 for bridge to be open. Under bridge abutment repair completion Aug 31, 2023
 - Plan for existing abutments with ISL and contractor to finalized, work underway. Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
 - Scour identified under existing abutment. Awaiting costed plan from ISL for discussion
 - Geotech. review complete for new abutments. Additional granular and crush installed
 - New bridge lift successfully complete April 28th, 2023. Work schedule for remaining work under adjustment due to presence of nesting Osprey near site. Currently only non-machinery work occurring without environmental monitoring
 - Contractor has indicated original scope of work intended to be complete by Council meeting. Guardrail and abutment epoxy/sealing work to follow. Report required from Algonquin (bridge manufacturer) prior to compliance confirmation
- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at **\$18,286** (QAES Assessment scope added)
 - Evaluating maintenance and/or replacement options for the 1962 1.8mx1.1mx15.8m culvert
 - Class C waterbody with Restricted Activity Period (RAP). No detour
 - Preliminary Engineering complete May 9th, 2023. Recommendation is to replace if STIP funding can be obtained, or install timber struts until funding can be obtained
 - **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Pricing Received for Preliminary Engineering & Design from multiple firms.
 - Awarded to Roseke Engineering at **\$17,990 (Budget \$20,000)**
 - Evaluating maintenance design for the 1908 4.3m bridge
 - Class C waterbody with Restricted Activity Period (RAP) and critical habitat for at-risk species
 - Preliminary engineering report anticipated to be complete by mid June complete June 9th, 2023. Proceeding with design and permitting. Scope includes:
 - Perform a pile splice repair on two piles in the west abutment
 - Replace the east pile cap
 - Place fill and riprap at the west headslope
 - Minor wheel guard repairs & repairs to east timber span
 - Channel realignment and west abutment riprap work
 - **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at **\$4,314.83 (Budget \$5,000)**
 - Evaluating maintenance design for struts the 1953 1.4mx1.6mx24m culvert
 - Class D waterbody with no RAP
 - Preliminary engineering reporting 90% complete. Discussion ongoing regarding path forward in relation to 74048. Struts recommended, drawing complete
 - **Bridge File 76294– 2nd Tributary to Castle River, SW 32-006-01 W5M**

- Preliminary Engineering & Design awarded to Roseke July 14, 2022
 - Tender awarded for construction in 2023
 - East Butte at **\$198,407** (Estimate: \$253,500)
 - 4 bidders up to \$414,000
 - Awarded bidder \$124,000 lower than cancelled Tender May, 2022
 - Preliminary survey & drafting complete, Preliminary Engineering & Design complete as of Sep 28. QAES Complete, fish passage likely not a major concern
 - Recommendation is replacement with an upsized 1.6m diameter x 27m L single culvert (existing structure is 1.5m diameter x 18.3m L)
 - Design for 76294 complete, rip-rap modified on downstream end to avoid need for land acquisition
 - STIP Application drafted and submitted November 23rd. 75% grant funding confirmed April 17th, 2023. Tender released April 27th, 2023. Closed May 12th, awarded to low bidder
 - Anticipated completion by Nov. 30th, 2023, potential plan to start early to mid-August
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - **\$150,000** in grant funding awarded for Year 1 of this program
 - **Fintegrate** awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
 - Work has begun on prioritization & initial assessment, 175+ crossings reviewed
 - 4-5 crossings have been identified to date that are in poor structural condition and have serious fish passage concerns
 - Application submitted for additional \$114,000, mostly to complete engineering & design for remediation of crossings
 - Anticipate moving forward with design of 3 crossings. Proposals received for 3 eligible crossings, kicked off preliminary design January 20th, 2023.
 - BF 7080 Dungarvan Creek Culvert Replacement, SW-17-003-29 W4M
 - Tapay (Carbondale) Road over Iron Creek Culvert Replacement, SW-15-006-03 W5M
 - TWN Rd. 31A (Chapel Rock) over South Todd Creek Culvert Replacement, SE-023-09-03 W5M
 - Preliminary engineering complete for 3 crossings. Assessing remaining crossings before making recommendations to Council
 - Anticipating regulatory Directives making dealing with SAR crossings mandatory
 - Requested Y1 grant extension to July 31st, 2023. Extension to November 30th, 2023 received
 - Funding agreement signed March 28th, 2023 for additional \$1.55M to cover additional assessment, and engineering along with replacement of 2 crossings, to be complete by March 2025
 - Options presented to council at May 23rd, 2023 meeting. Design awarded for Tapay, Chapel Rock, and North DU culvert replacements
 - **Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded (excluding potential land costs)
 - Anticipated structure is a 4.7m x 2m corrugated steel box culvert
 - Anticipate 2024 construction

- **South Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded (excluding potential land costs)
 - Anticipated structure is a 1.6m open bottom CSP culvert
 - Anticipate 2024 construction

- **Cow Creek Trib. under North NU Road, LSD NE-35-008-03 W5M**
 - Design & QAES portion awarded to ISL Engineering
 - Engineering and design will be 100% grant funded (excluding potential land costs)
 - Anticipate construction late Summer/Fall 2023 by PW

Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
 - Geotechnical Boring scheduled for April 05, 2022.
 - Site Visit was held April 21st 2022.
 - Environmental Scientist was on site June 29, 2022 to begin the environmental review.
 - Design Brief meeting was held August 23, 2022
 - ISL is done with tender package access agreements are complete and tender is being released May 19/23.
 - Tender package and design have been received February 02, 2023 for review.
 - ISL has asked us to contact landowner on both sides because the contractor will need and that is complete.
- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21st 2022
- Scope Change 1 (Utilities coordination, Hydrovac and Processing) has been approved July 18, 2022.
- Utility Crossing agreements signed Aug 03, 2022.
- Utility locating and surveying has been completed August 22, 2022
- Preliminary and Construction estimates have been received September 16, 2022 for review.
- ISL finished tender package and will be sent out by the end of March 2023.

- ISL finished the tender package and has made some revisions (depth of Telus line on 3rd st), will be sending out tender.
- There is a delay by Shaw because of their fiber optic line, we have made arrangements with Shaw, and they are scheduling in their line move to coordinate with the Telus and Apex line moves.
- All lines have been moved and ISL is just waiting for Shaw to confirm their move is complete to release tender.
- Met with Apex utilities to discuss the gas main in the middle of the road and figure out best place for new line to be installed.
- Engineering ISL has been working on setting project up for the MD.
- Estimated tender release is June.

- **Patton Avenue (Lundbreck) - Engineering and construction 2023 – Budget \$72,000**

Improve drainage on the east boulevard of Patton Avenue to create positive drainage to the catch basin on the North end.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on December 12th 2022
- ISL has been instructed to go ahead with tendering for the spring of 2023 and their estimates and quotes are in line with the budget.
- Job sent out to Tender, schedule in meeting with residences May 1/23.
 - Roland and Dave attended meeting. Engagement around the want to pave the entire gravel/soil parking areas
- Project has been awarded to Ground Breakers. Contractual project completion August 31st, 2023.
- Council decided May 23rd, 2023 to proceed with paving up to property edge. CCN issued, change order received and approved.
- TAS, ECO Plan underway. Contractor preliminarily plans to start work July 4th.

Large Capital and Other Projects

Total Approved Budget: \$4,644,000. Spend as of June 21st, 2023:

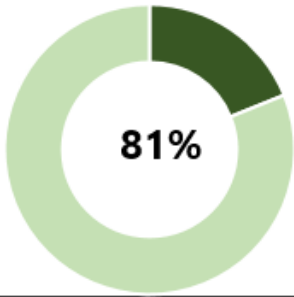
\$707,734 June 5th, 2023: \$684,200

Budget Remaining

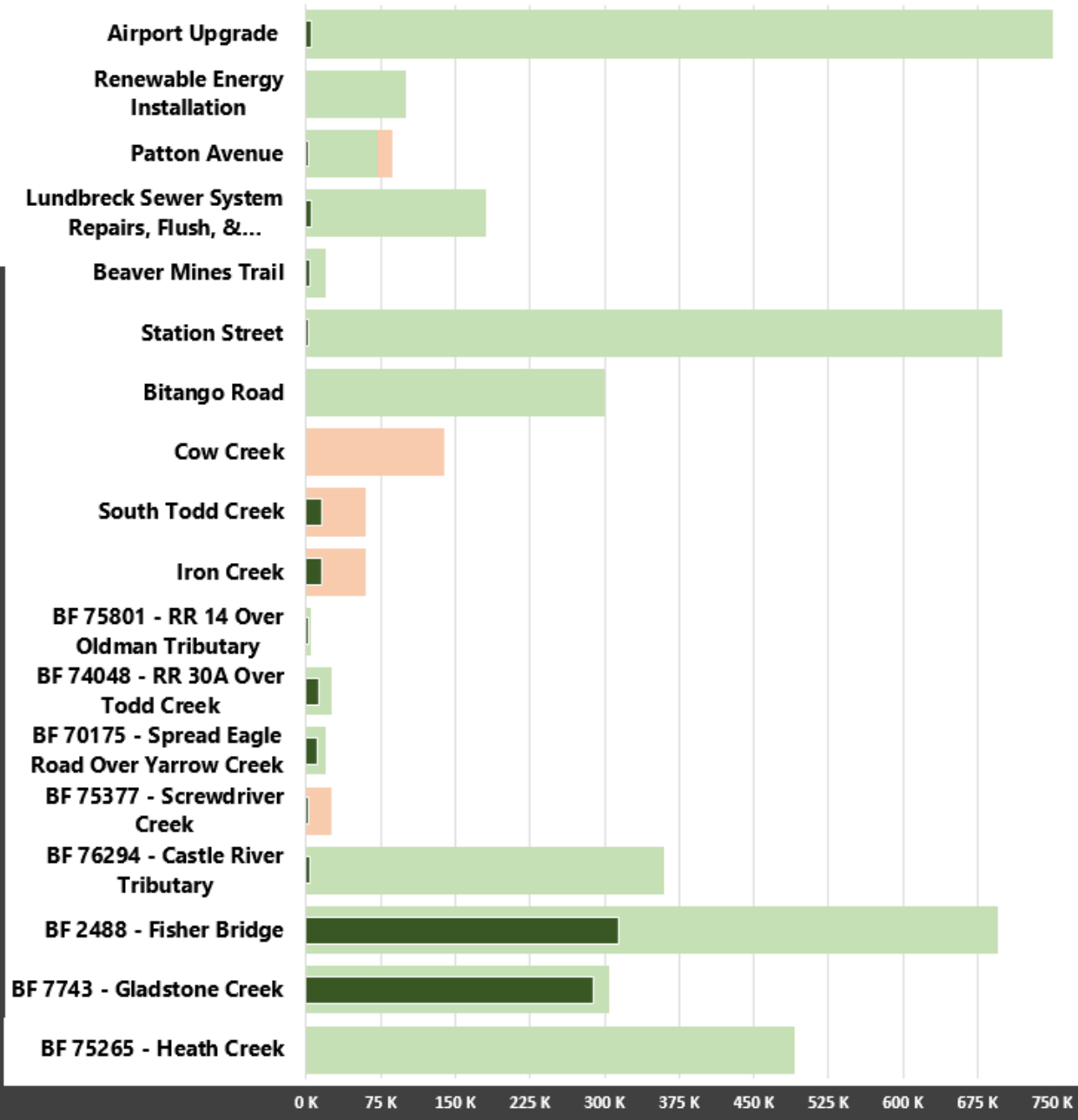
Original Budget

2023 Approved Projects

2023 Actual



2023



Airport Lighting – Design 2022, Construction 2023

Install Airport Airfield Lighting Replacement, with portion of funds from STIP

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000. Revised Contract: \$1,016,435 + line removal/paint**)
- Leo Reedyk engaged to manage tendering, construction, commissioning, etc.
- It is expected that increasing the runway length will provide benefit in terms of classes of aircraft the airport can support. Design deliverables with revised thresholds complete. 6-8 weeks construction required. Completion by Aug 1, 2023 expected, contract extended to reflect
- Generator installation will be completed after Aug 1, 2023 due to long lead delivery
- IFC Drawings received Dec. 6, 2022. Formal Change Order sent to Contractor Jan 13, 2023 to capture unit/quantity changes prior to material orders for lights, generator, cabling. Signed copy received. Line removal/painting costs remain under discussion
- Safety Plan & Work Procedures (PCO) review complete February 23rd. Crews will permit emergency use of runway within worst case 2 hours notice. Final PCO received April 3rd, 2023
- Consultation with affected stakeholders including Tanker Base, STARS, AHS Air Ambulance, and other stakeholders has begun regarding construction window
- Virtual kickoff meeting scheduled for May 4th, site kickoff held May 16th, 2023. Runway closure anticipated to begin week of Council meeting, complete main closure by June 17th
- Painting complete, runway edge lighting conduit complete. 10 of 12 sign bases constructed. Over next week wire pulls, PAPI/windsock conduit installation, concrete pours for bases
- Anticipate majority of project completion by end of June, excluding terminal building hookups and generator installation

Lundbreck Sewer System Repairs, Flush, & Inspection – Design/Construction 2023

Repair of 3 sewer main locations within the Hamlet of Lundbreck

- Working with MPE on brief scope of work package for quotation. Design work awarded February 1st, 2023, project setup and quotation package underway.
- Draft drawings received March 2nd, 2023, review complete. Quotation package received April 6th, review complete. Released May 18th, due back May 30th
- 2 bids received, budget exceeded. Met with low bidder to review options to keep costs under the budget, working on formalizing a potential agreement

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2022

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- ACP Grant submitted in 2022, will not hear back until March/April 2023. Notice of successful grant received March 21st, 2023. Expanding scope to include Cowley
- Kickoff meeting held March 6th, 2023. Anticipate starting analysis work and investigations throughout April

- Reached out to brewery April 4th to arrange sampling. Sampling complete May 11th at lagoon and brewery 2023. Plan to setup actual flow monitoring this summer.
 - Plan is to measure flow over course of Summer to confirm mass balance
- Sampling results received and sent to brewery for reference

Beaver Mines Trail – Design/Construction 2023

Phase 1 design along HWY between 5th and 4th street and potential construction (if funds are available)

- Began engagement with MPE and kicked off preliminary routing February 1st, 2023.
- Bert Nyrose is representing the BMCA and their trail committee. Engagement has begun. Awaiting results of BMCA meeting at end of February prior to walking site (tentatively scheduled March 3th) for preliminary path layout drawing for AT
- Met with AT Feb 15th to discuss permit requirements
- Met onsite with Bert, Lynn, & MPE March 3rd. Draft layout drawing received and reviewed. Sent comments to BMCA March 30th, response received April 14th. Revised drawing received May 1st, 2023. Permit submitted to ATEC May 2nd, comments received May 10th. Revision sent to ATEC late May, awaiting response. **Follow-up sent June 19th, 2023**

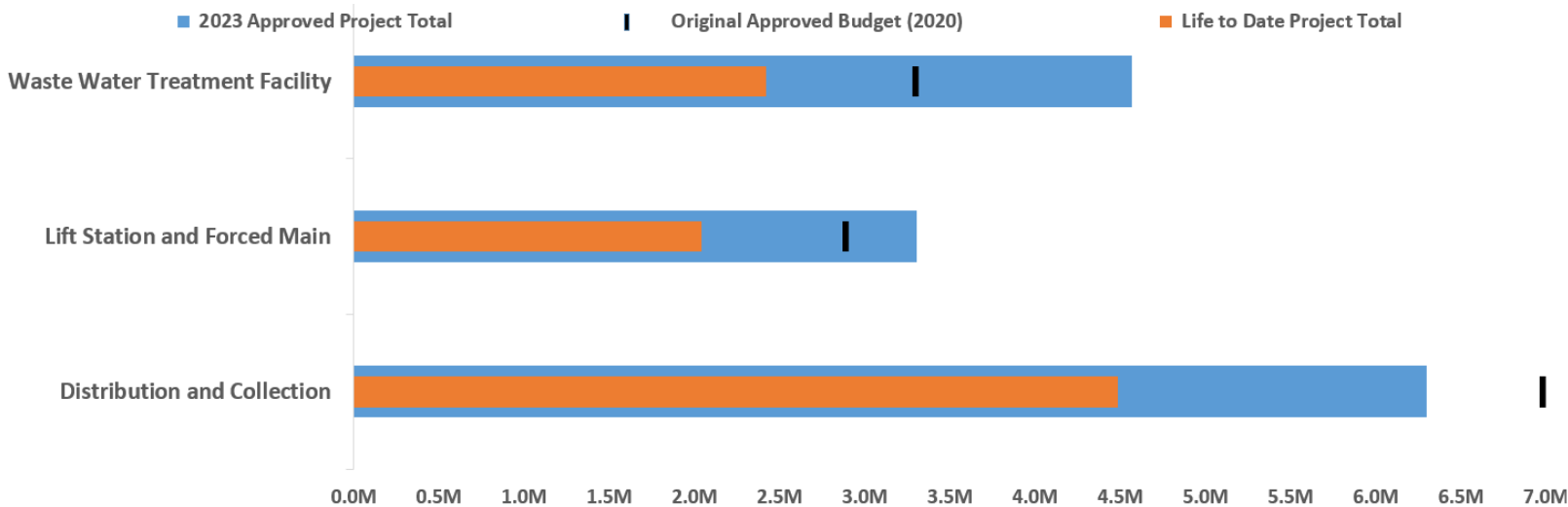
Therriault Dam – Geotechnical & Misc. Studies – Engineering 2023

Address high priority deficiencies for the Therriault Dam

- Agreement signed with SNC Lavalin for Geotechnical & Hydrotechnical Assessments for the dam Jan 11, 2023
- Kickoff complete Jan 24, 2023. Geotechnical drill complete March 22nd. Piezometers (water pressure measurement tools) placed, will check readings in 2 weeks
- Lab testing of samples underway
- Spillway drone photogram will be complete when weather allows. Complete April 21st
- Analysis and testing underway
- Draft reports received end of May, initial review complete. Working with SNC to finalize reports and recommendations

BEAVER MINES

Total Appr. Budget: \$14,172,373. Spend as of June 20th, 2023: \$8,945,550
June 5th, 2023: \$8,853,050



Beaver Mines Water Distribution, Collection System.

- Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
- BYZ has continued to indicate fuel prices over the construction season have been a major issue for them and sub-contractors. Informal requests have been made for additional compensation throughout the year and have not been entertained to date. Formal requests made for \$134,441. Request denied.
- Meeting with PCES work on plan for hydrant activation once construction allows complete, PCES to be notified once 8th St. Connection complete.
- BYZ hit a gas line during connection at 8th street and had to shut down prematurely due to cold weather. BYZ remobilized week of Jan 9th, 2023 to complete 8th St. Connection and Services on East side of the Hamlet. The 8th st. critical connection is required prior to hydrant testing. 8th St. connection now complete.
 - Water system complete except service connections along HWY South of store. Walkthrough scheduled February 9th, 2023 for partial handover. BYZ has been waiting on better weather to address deficiencies.
 - Engagement with PCES to take place afterwards regarding hydrant activation. Awaiting PCES, personnel shortages due to fires
- Damages for Delay letter sent to BYZ Jan 18th, 2023, Option for damages approved in Feb 28th meeting. Sent to BYZ for comment March 7th. Formal acceptance received April 25th
- Seasonal start-up meeting complete April 6th, 2023. On-site kickoff complete Apr. 24th, 2023. Full mobilization ramping up, focus on fencing/cleanup and servicing work to start. Contractor working to fix/investigate water infiltration into wastewater system and update Care of Water plan
- Work South of store along HWY complete. Fencing work, East side services, ditch restoration, paving restoration, and restoration along East side underway
- U/G Schedule A & B Completion May 31st, 2023 (excluding additional service work)

- Finalizing CO to accommodate additional days request for scope additions for additional gas crossings, manhole wrapping, fencing and ROW cleanup modifications, U/G Telus lines
 - Deficiencies walkthrough scheduled for June 22nd, 2023
 - Projecting final costs to be within current budget
- **Beaver Mines Waste Facility/System**
 - Tender was awarded to BYZ on May 31, 2022
BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
 - Waste System will not be ready until 2023 at the earliest to allow for the AEP Approval Process to run its course
 - Mobilization began week of Aug 29th for road and forcemain work. Forcemain installed, hydrotest complete. Road grade complete. Geotextile over road complete, gravelling underway. Building foundation work underway, BYZ partially demobilized for Winter.
 - Fortis has complete install of power, not yet energized. Damages occurred on private land during Fortis install. Fortis working directly with landowner to resolve
 - Dosing and septic tank installation complete. Piles have been pounded and slab has been poured. Building sides erected, working to energize site
 - Working through schedule of construction for year with Banner & BYZ. Expected seasonal ramp-up meeting tentatively scheduled for April 24th, 2023
 - Clearing and grubbing initial focus. Building interior work underway
 - Lagoon site is very snow covered/wet, anticipated to delay civil works, shuffling of construction activities required. On-site meeting complete May 9th to re-assess. Anticipate starting at-grade dispersion works over last weekend of May/early June, 2023 with lagoon works to follow
 - 75% Lateral clearing complete, geotextile and gravel work underway. Installation of first lateral underway
 - Culvert across 7 gates road replacement for increased storm flow awarded to TA Excavating May 17th, 2023. Complete excluding some cleanup flow redirection on the outlet
 - **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Construction awarded to low bidder for forcemain work:
 - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
 - Pre-construction kickoff completed June 23rd, 2022 for Lift Station
 - Long lead generator and electrical control center identified as major point of supply chain delay that has potential for substantial delay. Working with contractor and engineering firm to mitigate this issue.
 - As of Jan 17th, contractor has confirmed temporary solutions are ordered for additional and temporary equipment to run the mechanical and electrical equipment so the facility can operate by end of June
 - An alternate generator has been ordered and MCC shop drawings have received final approval with the intent of having permanent solutions in place before end of 2023. A formal contract extension request has been made to reflect
 - Detailed temporary electrical plan has been received.

- Substantial completion is now June 30th, 2023 (up and running date), total completion (permanent MCC/generator installed) Nov. 30th, 2023
- Lift Station underground foundation work complete along with majority of building envelope. ATCO line installed, exterior block installed. Electrical roughed in. Site visit complete May 16th, 2023
- Access road complete, odour control installed. Concrete poured. Temporary electrical installation underway. Site visit to be scheduled by end of Month to discuss handover plan with temporary electrical
- Forcemain work revised into a contract, contractual end date is end of June, 2023. Kickoff meeting complete April 6th, 2023. Site kickoff meeting complete April 24th, 2023. ~~Work 90% complete,~~ Deficiency review complete June 8th, 2023, awaiting final issuance of completion
- Additional costs incurred due to very rocky conditions when boring HWY 507

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. Our first pre-meeting with the Board was Dec 8th, 2021. Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021. (Calgary). First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23rd.

Second mediation took place August 10th, 2022. Legal/MD response complete, meeting with mediator on path forward held September 23rd, 2022. Additional response requested by Board by Oct 18th; complete, multiple responses between board, MD, and Appellants in last month, currently awaiting Appellants response by Nov 21, 2022. Response received December 13th, 2022. Currently awaiting result of discussions between legal teams and board on path forward. Direct discussions ongoing between legal teams.

Board has requested a response to the November 10th, 2023 letter from the parties by May 4th, 2023. Additional response required by May 19th. Response given. Additional response required by June 30th. Met with one appellant to discuss concerns, providing update by Council meeting.

This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

Recommendation:

That the Operations report for the period June 8th – June 21st is received as information.

Prepared by: Roland/Patrick/David/Tristan

Date: June 8th, 2023

Submitted to: Council

Date: June 21st, 2023

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2022-280	Division 1	Sharp edge on side of bridge was hit by grader a couple of years ago. Requesting repair.	B. Millar	May 1, 2023	Completed	Taper down section of Guard Rail to be replace	June 19, 2023
2022-313	Division 4	Road Needs Grading, Cattle Guard Rough on Skyline, Perm Snow fence still needs attention	J. Gaydos	October 24, 2023	Completed	Texas gate has been graded and smoothed out. Post has been installed for permanent snow fence repair. Some work has been done, need to confirmed its been all completed.	June 1, 2023
2022-341	Division 1	Snow Drifting, Conditions changed from removed snow fence	J. Gaydos	November 2, 2022	Completed	Posts Pounded, to be finished fall 2023	May 17, 2023
2022-465	Division 5	Fence broken when pushing snow	T. Naumczyk	December 14, 2022		Tony spoke with owner, will be repaired in the spring	
2023-097	Division 4	Culvert issue under main road & fence repair	T. Naumczyk	April 11, 2023	Scheduled for later date	Tony inspected-Plan being developed	
2023-088	Division 5	Culvert issue-needs replacement		April 11, 2023	Scheduled for later date	With ISL	
2023-091	Division 3	Dust Control Cold mix	T. Naumczyk	April 20, 2023	completed	Will patch with cold mix	June 12, 2023
2023-094	Division 4	Holes in chip seal	T. Naumczyk	April 25, 2023	Completed	Will patch with cold mix	June 12, 2023
2023-105	Division 1	Requesting Road be graded		May 10, 2023	Not actionable	Unimproved road - low priority, will go grade as filler job	June 13, 2023
2023-108	Division 5	Culvert exposed on approach by grader		May 15, 2023		inspected will need a small amount of gravel.	



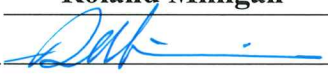
REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-112	Division 5	Alley needs mowing		May 24, 2023	Completed		June 6, 2023
2023-115	Division 5	Road needs grading to Farris's	T. Naumczyk	June 2, 2023	Completed		June 13, 2023
2023-116	Division 3	Hill Wash boarded		June 5, 2023	Completed	Tentatively scheduled for June 9 2023	June 12, 2023
2023-119	Division 3	Road Grading		June 2, 2023	Completed		June 13, 2023
2023-120	Division 3	Road Grading	J. Gibboney	June 13, 2023	Completed	Called back to say main road is done, they need the last bit up to cattle guard/feed lot done.	June 20, 2023
2023-121	Division 2	Ditch has gravel /dirt piles. Unable to cut ditch	K. Zielke	June 13, 2023		Follow up with Dan as he didn't add to his hay cutting permit because he doesn't want to damage his equipment	
2023-122	Division 5	Correction to dust control application	J. Harder	June 13, 2023	Completed	Marked 100m- Joan requested 300m. Corrected	June 13, 2023
2023-123	Division 5	Requesting gravel from approach	J. Gaydos	June 12, 2023			
2023-124	Division 5	Off North Burmis. TC Energy making a mess	J. Gaydos	June 13, 2023	Completed	Jon to check	
2023-125	Division 1	Culverts at Penny Lane Plugged	B. Millar	June 12, 2023	Completed		June 13, 2023

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-126	Division 5	Road is rough. Would like counselors to see it	P. Gauvreau	June 12, 2023	Completed	Graveled and graded Road June20	June 20, 2023
2023-127	Division 3	Hill Wash boarded-Would like driveway done	J. Gibboney	June 14, 2023	Completed		June 22, 2023
2023-128	Division 5	Culvert Plugged	B. Millar	June 14, 2023		Bob Inspected first calls placed June15/23	
2023-129	Division 3	Dust Control or Water Trucks		June 16, 2023	Completed	He said it was arranged to have the dust control before the trucks started going to the gravel pit, or water truck. But neither came and they have lots of dust, he said he called yesterday as well.	June 16, 2023
2023-130	Division 4	following up from 3 weeks ago. look at culvert as its plugged up squished and they need to do work on the road and add cattle guard. Company cant start without finding out what we want to do with the culvert.	B. Millar	June 16, 2023			
2023-131	Division 2	soft spot 3/4 of a km of highway, someone did geo tech a few years ago, and now fabric coming through soft spot.	J. Gaydos	June 19, 2023			
2023-132		MD is taking his water, pulling water from dugout. He's called about this in the past.		June 19, 2023	Not actionable	Water in are ditch beside his dug out	
2023-133	Division 5	Road Allowance needs to be graded and gravel placed.		June 20, 2023			
2023-134	Division 5	Road into Burmis Mountain Estates is wash boarded, constant problem.	T. Tuckwood	June 21, 2023	Completed	Road Graded several times	
2023-135		Increase dust control to 200m (form only says100m)	J. Gaydos	June 21, 2023		Will be done when dust control starts	

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-136	Division 1	Dust control marked out short portion of RR 295 but would like more of the road to the north done as well.		June 21, 2023			
2023-137	Division 2	5-6 Snow fences, need to be repaired or removed as debris is landing in field.		June 22, 2023	To be actioned		
2023-138	Division 3	Would like township road graded.		June 22, 2023			

Recommendation to Council

G1b

TITLE: Clean Energy Improvement Program (CEIP) application funding contribution			
PREPARED BY: Tristan Walker		DATE: June 27, 2023	
DEPARTMENT: Municipal Energy Projects			
		ATTACHMENTS:	
Department Supervisor	Date	1. Letter of funding contribution	
APPROVALS:			
Tristan Walker		Roland Milligan	
	<i>06/20/23</i>		<i>2023/06/20</i>
Prepared by	Date	CAO	Date

RECOMMENDATION: That Council of the Municipal District of Pincher Creek provide approval to contribute up to \$424,374 of loans over 4 years in partnership with the Town of Pincher Creek for the Clean Energy Improvement Program (CEIP) to support residential energy projects at the discretion of the administrative team, and within program guidelines.

BACKGROUND:
 This recommendation is being made in order to fulfill the Municipal portion of the loans that can be distributed to applicants which will allow for application to the Federation of Canadian Municipalities funding program for the remainder of program costs.

 The Clean Energy Improvement Program (CEIP) provides loans to property owners for clean energy improvements that are repaid through their property tax bill. This allows owners the flexibility of selling their property and passing the loan onto the new owner instead of having to commit to long payback times that come with some infrastructure.

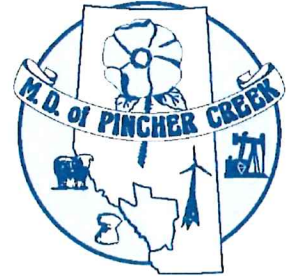
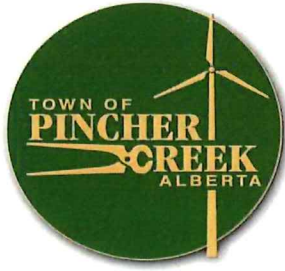
 This program is administered by Alberta Municipalities, who provide support in starting the program and then also with administrative tasks once it has been implemented.

FINANCIAL IMPLICATIONS:
 The Town and MD are applying to receive a loan for 80% of the total program costs, along with a grant valued at 50% of the loan to cover startup fees, loanee defaults, marketing, auditing requirements and administration costs over the first 4 years of the program.
 The remaining 20% of the projected loans will need to be funded internally or through a bank.

Recommendation to Council

This 20% will be split between the Town and MD and provided in the form of a loan that will be repaid to the municipality at a rate determined by Administration, but no higher than the maximum indicated in the bylaw of 10%.

The program provides capital financing for residents to increase resiliency, lower energy costs, and extend the lifetime in their homes. The capital is repaid through the property tax roll, which gives homeowners the flexibility to sell their properties and no longer be liable for the loan. This program will help increase the quality of the housing stock and the value of properties.



June 27, 2023

Green Municipal Fund
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, Ontario
K1N 5P3

To whom it may concern,

Re: Confirmation of financial contribution for GMF application: Clean Energy Improvement Program, Town and Municipal District of Pincher Creek

The Town and Municipal District of Pincher Creek are willing to contribute loans up to \$424,374 for residential projects over the 4 year period of the program at the discretion of the administrative team, and within project guidelines in support of the Clean Energy Improvement Program upon acceptance of the Green Municipal Fund grant.




Yours Truly,

Town of Pincher Creek

Municipal District of Pincher Creek No. 9

Recommendation to Council

G1c

TITLE: PUBLIC WORKS DEPARTMENT 10 YEAR STRATEGIC MASTER PLAN			
PREPARED BY: PATRICK GAUVREAU		DATE: JUNE 20, 2023	
DEPARTMENT: PUBLIC WORKS			
		ATTACHMENTS: 1. None	
Department Supervisor	Date		
APPROVALS:			
			
June 20, 2023		2023/06/20	
Department Manager	Date	CAO	Date

RECOMMENDATION:

THAT Council cancel the \$60,000 capital project to build a concrete pad;

AND THAT Council allocate \$50,000 towards the development of a Public Works Department 10 Year Strategic Master Plan, with said funds coming from the tax rate stabilization reserve.

BACKGROUND:

The Municipal District of Pincher Creek No. 9 (MD) Public Works Department has not had a review or strategic plan adopted in over 20 years. Strategic Master Plans are a great resource for making sure that regardless of personnel/staffing changes that the department carries on with its vision and purpose. An adopted strategic plan for Public Works will provide guidance and direction for staff and build a stronger relationship between staff and Council.

The incoming Public Works Manager (PWM) along with the Chief Administrative Officer (CAO) have identified the need of a public works departmental review in order to establish a strategic master plan which will guide the department over the next 10 years.

It is the professional opinion of the PWM to seek the services of an engineering consulting firm to lead in the development of this Public Works Strategic Master Plan.

The MD will publicly advertise on Alberta Purchasing Connection that we are seeking Requests for Proposals on the development of a Public Works Department Strategic 10 Year Master Plan which will include but not be limited to the following scope of work:

Recommendation to Council

- Align the Public Works Strategic 10 year Master Plan with the MD's vision, mission and values (from most recent Strategic Plan).
 - o Establish the department's goals, determine actions which will deliver results to all stakeholders (our taxpayers).
- Review Current Service Levels (provided by the Public Works Department)
 - o Review existing policies and procedures
 - o Recommend new and/or amendments to existing policies
 - o Identify best practices from other municipalities in regards to the services we provide
 - Provide recommendations/direction on how to best deliver these services to our taxpayers.
- Review the departments current organizational structure
 - o Review all departmental job descriptions
 - o Review staffing levels – identify gaps and/or overlaps
 - o Staff engagement
- Review our departments current equipment list (all trucks, light and heavy equipment)
 - o Establish an equipment replacement schedule/policy
 - o Provide guidance on leasing vs buying... when it makes sense, when it does not.
 - o Looking at the local businesses and the services that they can offer in support of keeping our fleet operational vs what we currently perform mechanically on our equipment.
 - o Staff engagement – why do we have this equipment, how often is it used, operational costs
- Review our departments facilities and yards
 - o Provide a plan on how to further develop our public works yard
 - o Staff engagement on what they would like to see (i.e. enclosed wash bay)
- Review our departments resources / assets
 - o Alberta Transportation Bridge Files
 - o Gravel pits – healthy aggregate resource levels (stockpiles, quantities)
 - Establish policies around keeping our aggregate levels healthy for all the work that our department performs yearly and/or cyclically. (ie yearly gravel hauls)
- Examine internal controls and identify needs
 - o Inventory control – How are all tools and parts accounted for... can we generate reports on our consumables?
 - o Quality control
 - o Call log – dealing with stakeholder concerns

The above non-exhaustive list will be part of the scope of work a professional consultant will produce for our MDs Public Works Department. This strategic document will bring clear stability and direction to this department regardless of personnel changeover.




Recommendation to Council

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<u>FINANCIAL IMPLICATIONS:</u> \$50,000 from the tax rate stabilization reserve

Recommendation to Council

G1d

TITLE: BOAT CLUB ROAD REHABILITATION CAPITAL PROJECT Portion of Range Road 1-1			
PREPARED BY: PATRICK GAUVREAU		DATE: JUNE 21, 2023	
DEPARTMENT: PUBLIC WORKS			
		ATTACHMENTS: 1. Schedule "A"	
Department Supervisor	Date		
APPROVALS:			
	June 21, 2023		
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve an additional \$30,000 for the capital work required to rehabilitate the drainage ditch along the Boat Club Road with said funds coming from the road infrastructure reserve.

BACKGROUND:

The Municipal District (MD) of Pincher Creek No. 9 has been working with ISL since August of 2022 on some capital roadwork improvements along the Boat Club Road (Portion of Rge. Rd. 1-1). This work involves improving the drainage and cross section of the Boat Club Road adjacent to NE 26-7-1 W5M.

Following the completion of a geotechnical evaluation by ISL on the Boat Club Road, a design and drawing was provided for the reestablishment of the ditch on the west side of the road for approximately 350m between the Alberta Transportation (AT) gravel pit at the south to the storage pond near the Boat Club entrance at the north. Cost estimates for construction were also provided at approximately \$51,000.

The engineering fees incurred up to this point are approximately \$18,000.

The MD received some design drawings on the ditch work improvements and is going to internally perform the work with our MD excavator and two dump trucks along with our operators.

We are estimating one week of work. The estimate for us to perform this work internally is approximately \$30,000. This includes a 10 % contingency, all labour, parts, equipment and materials.

Recommendation to Council

We also have a backsloping agreement in case we need to move an existing fence line, but our hopes are that we do not need to touch or move the fence line.

This work will be scheduled to start sometime in August 2023

Please see Schedule "A" for the detailed design.

FINANCIAL IMPLICATIONS:

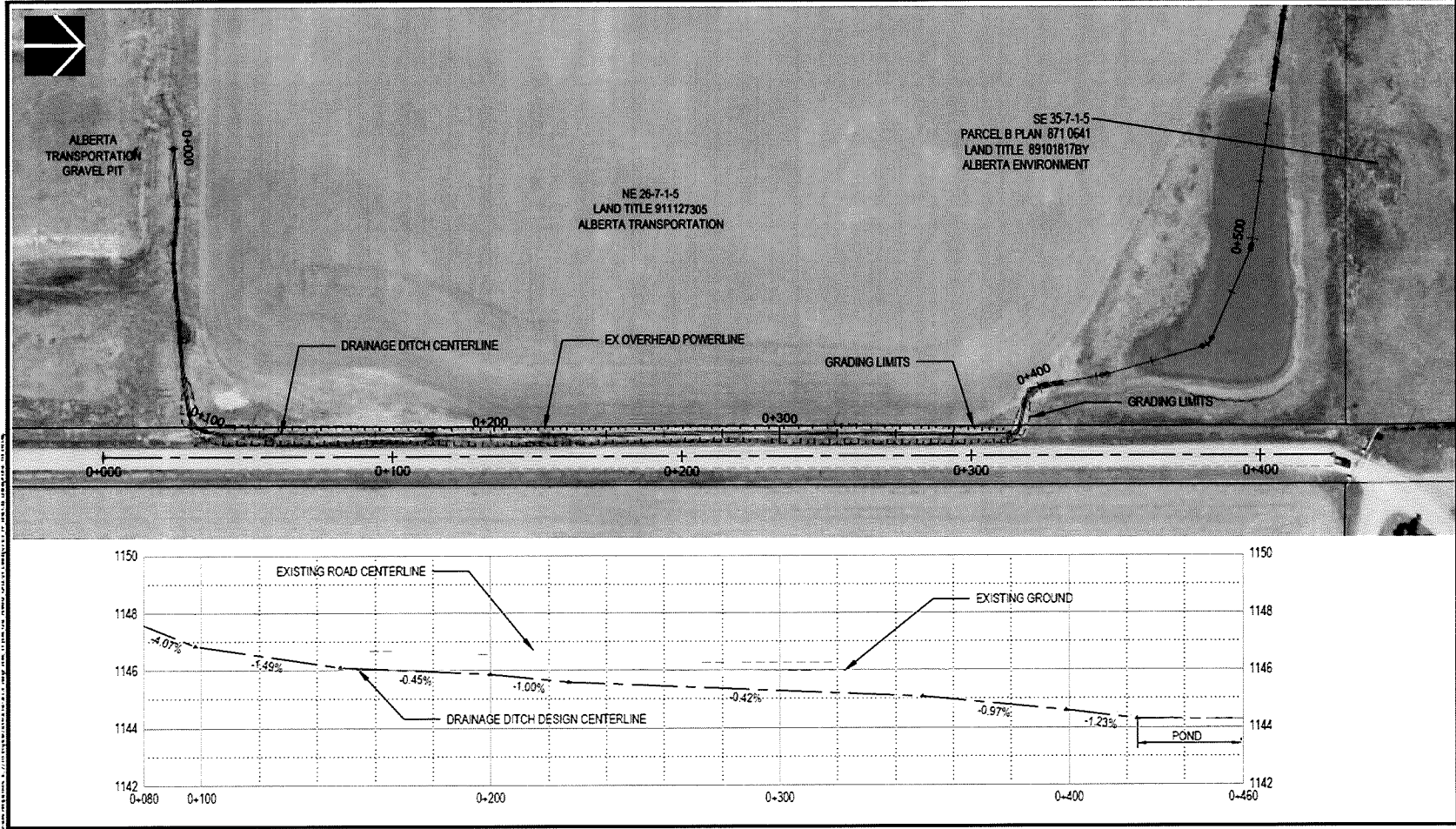
An additional \$30,000 funded out of road infrastructure reserve.

Recommendation to Council

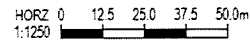
SCHEDULE "A"



NOT FOR CONSTRUCTION






RANGE ROAD 1-1 (BOAT CLUB ROAD)
DRAINAGE IMPROVEMENT
1m DITCH OPTION



Recommendation to Council

G1e

TITLE: STATION STREET REHABILITATION PROJECT HAMLET OF PINCHER STATION			
PREPARED BY: PATRICK GAUVREAU		DATE: JUNE 21, 2023	
DEPARTMENT: PUBLIC WORKS			
Department Supervisor	Date	ATTACHMENTS: 1. None	
APPROVALS:			
	June 21, 2023		
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve an additional \$60,000 and a revised project total of \$800,000, for the Station Street capital project, with said funds coming from the Municipal Sustainability Initiative Grant.

BACKGROUND:

The Station Street / 3rd Avenue Rehabilitation Project is part of the approved 2023 Capital Budget. The project includes the repair of the subgrade and to repave a total of 445m from the 3rd Avenue intersection then east 375m on Station Street. We had a total of \$740,000 budgeted for this capital project.

On Friday, June 16, ISL Engineering was representing our MD for the Station Street tender bid opening. We received two bids, one from Tollestrup Construction and the other from McNally Contractors. Unofficial bid results were \$872,109.26 and \$693,943.92 respectively.

The table to the right are the anticipated project costs if awarded to the lowest qualified bidder (McNally):

Tender 28053 – Anticipated Project Costs	
Description	Estimated Cost
Construction (tendered amount excluding G.S.T.)	\$693,943.92
Site Occupancy – 28 days @ \$1,500/day	\$42,000.00
a) Modified Tender Amount (excludes Site Occupancy)	\$651,943.92
b) Contingency (10%)	\$65,194.39
c) Engineering (approved to date)	\$51,688.00
Project Total (excluding G.S.T.)	\$768,826.31

Recommendation to Council

We also received an updated total cost for the engineering portion of this capital project. Approved engineering costs to date are \$51,688.00 as shown in the previous table. New updated engineering costs are in the following table:

ITEM	DESCRIPTION OF CHANGE	COST OF CHANGE (Excluding G.S.T.)
1	Additional Construction Supervision and Contract Administration	\$28,772.00
Total Value of This Change Order		\$ 28,772.00
Total of all Previous Change Orders (if any)		\$ 24,036.00
Total of all Change Orders to Date		\$ 52,808.00
Original Agreement Budget		\$ 27,652.00
Revised Consulting Agreement Budget (Excluding GST)		\$ 80,460.00

Total anticipated engineering costs will be \$80,460.

The total anticipated costs as of June 21, 2023 for the Station Street Project will be $\$768,826.31 + (\$80,460 - \$51,688 = \$28,772) = \mathbf{\$797,598.31}$

Requesting an additional \$60,000 to supplement these project costs bringing the total budget from \$740,000 to \$800,000

FINANCIAL IMPLICATIONS:

Increasing the Station Street Capital Project by an additional \$60,000 from \$740,000 to \$800,000. All funding for this project will come from Municipal Sustainability Initiative Grant.

CHIEF ADMINISTRATIVE OFFICER’S REPORT

May 18, 2023 to June 8, 2023

Discussion:

June 13	Council Committee and Council Meetings
June 14	ASB
June 19	Senior Management Team Meeting
June 19	Landowner Meeting – Development
June 21	National Indigenous Peoples Day Ceremony
June 21	Violence and Harassment Training Proposal Review
June 21	Joint MD/Town Educational Session - PCESC
June 22	Council Package Preparation
June 22	CUPE Negotiations Mtg.

Upcoming

June 27	Council Committee and Council Meetings
June 28	Community Open House – Climate Risk Assessment Adaptation Plan

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer’s report for the period June 9, 2023 – June 22, 2023.

Prepared by: CAO, Roland Milligan 

Date: June 22, 2023

Respectfully presented to: Council

Date: June 27, 2023

Administrative Support Activity since last Council Meeting
– prepared by Jessica McClelland, EA

Letters from last Council:

- Town – PCESC Fire Hall
- Pincher Creek Curling Club - CFEP Grant Application
- ALUS
- Weed Control Act & Agricultural Pest Act Appeal Committee members

Advertising/Social:

- Clean Energy Improvement Program Survey
- Standpipe Coin Issues
- National Indigenous Peoples Day (and flag at MD office)
- Street Sweeping Notification
- WBRA AGM

Other Activities:

Updated Council Committee Lists

Weekly Updating Beaver Mines Community on Project

Invitations to Council:

- Lorne Thompson – checking his schedule
- Irrigation District – spoke with Ministers Assistant, meeting will be scheduled following RMA and will be virtual
- Travel Alberta – June 27, 2023
- QUEST Canada (Net-Zero Communities Accelerator program) – July 11, 2023

Upcoming Meetings of Importance:

Regular Committee, Council – June 27, 2023

Regular Committee, Council – July 11, 2023

Recommendation to Council



TITLE: CANCELLATION OF SUMMER MEETINGS

PREPARED BY: JESSICA MCCLELLAND

DATE: June 20, 2023

DEPARTMENT: ADMINISTRATION

			ATTACHMENTS: None
Department Supervisor	Date		

APPROVALS:

Department Director	Date	CAO	Date

RECOMMENDATION:

That the regularly scheduled Council Committee Meetings and Council Meetings of July 25 and August 8, 2023, be cancelled;
And that the Agricultural Service Board meeting scheduled for August 2, 2023, be cancelled;
And that the Subdivision Authority and Municipal Planning Commission meetings scheduled for August 1, 2023, be cancelled;
And further that if there is an emergent need to have a meeting during this time that an appropriate date and time be set.

BACKGROUND:

Historically MD Council has taken a break during the summer months from holding Regular Council Committee meetings and Regular Council meetings, and regularly scheduled Committee and Board Meetings.

FINANCIAL IMPLICATIONS:

None at this time.

From: [Oldman Watershed Council](#)
To: [Jessica McClelland](#)
Subject: You are invited to our 2023 Annual General Meeting
Date: June 20, 2023 10:37:09 AM

H1a

You are invited to our 2023 Annual General Meeting

Dear friend of the watershed,

As you may be aware, our 2023 Annual General Meeting is coming up soon on the afternoon of Thursday June 29th.

If you have registered for either the virtual or in-person option: thank you for crossing it off your list—we are excited that you will be joining us! We have a terrific and efficient event planned for you with some delicious snacks an excellent feature Water for Life presentation from renowned Niitsitapi leader, great OWC partner, and all-around amazing person, Api' Soomahka.

If you interested in attending and have yet to register: please do so as soon as possible today so we can plan to have you at the event and let the catering know to have food ready for you! Registration is free and takes under one minute, which you can do here: <https://www.eventbrite.ca/e/hybrid-annual-general-meeting-2023-tickets-643806311007>

If you are undecided or are unsure if you will be able to attend: we understand, we really do. Your time is valuable and June can be a busy time of year where we are all being pulled in so many directions.

We hope that you will consider joining us to participate in the discussion or listen to the exciting and innovative ways we are tackling some of the key issues in our watershed. We have a straightforward and efficient event planned, and, even if you are only able to attend for a portion of the program, we would greatly appreciate seeing you and having your voice represented at the table!

In the meantime, if you have anyway questions about the event or about the Oldman Watershed Council in general, please reach out to our Communications Manager, Jon Martin (jon@oldmanwatershed.ca) or Executive Director, Shannon Frank (shannon@oldmanwatershed.ca), and we can assist you.

Thank you for being part of the OWC Community—we hope to see you June 29th at the Enmax Centre!

All the best,

Shannon, Sofie, Kallie, Jon, and Shannon H.

[Register Now](#)

SADDLE UP

-AND PUT YOUR BOOTS ON!-

★★ **THURSDAY, JULY 6, 2023** ★★

WestLake

ENERGY

Celebrates Stampede in Support of
ALS SOCIETY OF ALBERTA



You and a guest are invited to join us for an evening of Dinner, Drinks and Dancing a 50/50, Raffle Prizes and Silent Auction in support of **The ALS Society of Alberta**

A Private event at:

Calgary Petroleum Club
 319 - 5 Avenue SW

Email: RSVP@westlakeenergy.ca
 By June 22, 2023

Doors Open at 4 p.m.
 Buffet Dinner from 5 to 7 p.m.

Taxi vouchers to get you home safe will be provided

June 8, 2023

Dear Chief Elected Official or Library Board Chair:

In late April, the Minister of Municipal Affairs contacted you, inviting submissions to the 2023 Minister's Awards for Municipal and Public Library Excellence, with submissions being accepted until June 15, 2023. Since that time, communities across the province have been facing challenges due to wildfires, evacuations, and difficult weather conditions. As expected, the level of collaboration and support in managing these challenges has been extensive and once again demonstrates the strength and resilience of Albertans, our local governments, and library boards.

Recognizing that these challenges have required considerable time and attention, we are extending the deadline for submissions to the Minister's Awards program to **July 15, 2023**. Municipalities and library boards are encouraged to share their successes in the following categories:

- **Building Economic Strength (open to all municipalities)** – The award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – The award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g., lighting, accessibility, traffic calming measures), and community services initiatives.
- **Partnership (open to all municipalities)** – The award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – The two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.

.../2

- **Public Library Services (open to library boards serving a population under 10,000)** – The two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – The award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.
- **Service Delivery Enhancement (open to all municipalities)** – The award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – The award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available at www.alberta.ca/ministers-awards-municipal-public-library-excellence.aspx.

Municipalities can send their questions about the program to municipalexcellence@gov.ab.ca or reach a program advisor at 780-427-2225 (toll-free by first dialing 310-0000).

Library boards can send their questions about the program to libraries@gov.ab.ca or reach a program advisor at 780-427-4871 (toll free by first dialing 310-0000).

Again, the extended deadline for submission is **July 15, 2023**. I encourage you to share your success stories.

Sincerely,

Brandy Cox
Deputy Minister



June 7, 2023

Honourable Rebecca Schulz
Minister of Environment and Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
aep.minister@gov.ab.ca

VIA EMAIL

Dear Minister:

Re: Watercraft Inspection Station

The Municipality of Crowsnest Pass was copied on a letter to your office from the MD of Pincher Creek concerning the importance of re-opening the watercraft inspection station that was housed at the Highway 3 Weigh Scales bordering the Municipality of Crowsnest Pass and the MD of Pincher Creek.

Our Council shares in the concerns stated by the MD of Pincher Creek regarding the importance of the prevention of aquatic invasive species (AIS) from affecting the waterways in southwest Alberta. We concur that prevention is the best way to protect the headwaters of the Oldman River Basin that has the potential to affect all municipalities downstream.

The environmental impacts of AIS will vastly affect outdoor recreation in our region and cause a negative effect to our economies which have become very focused on tourism in recent years.

Please consider reopening the watercraft inspection station to prevent the introduction of AIS, your kind consideration is appreciated.

Sincerely,

Mayor Blair Painter
Municipality of Crowsnest Pass
blair.painter@crowsnestpass.com

cc: MD of Pincher Creek
Town of Pincher Creek
MD of Ranchland
MD of Willow Creek
Cardston County



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

H2b

June 20, 2023

AR111695

Dear Chief Elected Officials:

I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans.

As Minister of Municipal Affairs, I continue to believe in the importance of supporting our local communities, as they play a significant role in creating the economic and social conditions that contribute to Alberta's vibrancy and prosperity. My ministry will continue to develop the tools, training, and programs to support fiscally responsible, accountable, and sustainable local government, and improve the long-term viability of municipalities. I am also committed to my ministry's role in providing Albertans with safe buildings, homes, and communities through the province's safety codes system.

Together, we can continue to reduce unnecessary government oversight with regulatory approaches and program delivery that emphasize outcomes, in order to attract investment, support innovation, and grow Alberta's businesses.

I look forward to once again working together to strengthen Alberta's municipalities and collaborating on areas of mutual interest.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

Subject: RE: Wild Sheep and Movi Awareness

From: alex@wsfab.org

Date: June 14, 2023 at 7:12:44 PM MDT

To: Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>, Rick Lemire <CouncilDiv2@mdpincercreek.ab.ca>, Dave Cox <CouncilDiv3@mdpincercreek.ab.ca>, Harold Hollingshead <CouncilDiv4@mdpincercreek.ab.ca>, John MacGarva <CouncilDiv5@mdpincercreek.ab.ca>

Cc: matt@wsfab.org, paul.c@wsfab.org, rob@wsfab.org, roy.g@wsfab.org, mike@wsfab.org

Subject: Wild Sheep and Movi Awareness

Reply-To: alex@wsfab.org

Good Afternoon,

My name is Alex Elliott, I am a director out of Southwest Alberta with the [Wild Sheep Foundation Alberta](#) chapter.

Wild Sheep Foundation is a charitable organization, and our mission is "to promote and enhance increasing populations of indigenous wild sheep in Alberta..."

With our mission statement in mind, recent events have occurred that put wild sheep at the forefront of many peoples minds. Recently, a population of wild sheep living in the Bluerock and Sheep River Provincial Parks, just West of Foothills County, were exposed to Mycoplasma Ovipneumoniae (Movi), a deadly respiratory virus that can be fatal within 6 days. Over 12 wild sheep ended up deceased. Unfortunately, the transmission of Movi to these wild sheep was and is completely preventable.

Movi is transmitted to wild sheep from domestic sheep or goats.

As the MD of Pincher Creek sits within/adjacent to wild sheep habitat, the region is a special area of concern for potential outbreaks with the wild sheep population.

How can we prevent further outbreaks of Movi in Alberta?

Wild Sheep Foundation Alberta is proactively contacting Municipal Districts and Counties that border the wild sheep ranges, to promote the complete awareness of Movi, among other ongoing projects. It is within our due diligence, to ensure that the education of wild sheep fragility is known.

I look forward to hearing from you and continuing the conversation.

Regards,

Al Elliott,
Director

Wild Sheep Foundation Alberta

wsfab.org

T: (403) 627-9170